

Learning & Organizational Development General Enrollment Class Offerings: June 2018 – November 2018

All sessions held at 1599 Clifton Road, unless otherwise noted.

This is a partial listing of classes. Please browse the catalog at: <https://elmprod.emory.edu>



General Enrollment

We have several courses offered for your professional development needs.

Civil Treatment for Employees

Tuesday, June 19th, 8:30 am – 12:30 pm, \$60
Tuesday, October 2nd, 8:30 am – 12:30 pm, \$60

Communicating with Impact

Wednesday, June 20th, 8:30 am – 12:30 pm, \$60
Tuesday, August 14th, 8:30 am – 12:30 pm, \$60
Thursday, November 1st, 8:30 am – 12:30 pm, \$60

Crucial Accountability (Crucial Conversations is a Prerequisite for this course)

Wednesday, August 15th, 8:30 am – 5:00 pm, \$175
Wednesday, October 10th, 8:30 am – 5:00 pm, \$175
Tuesday, November 13th, 8:30 am – 5:00 pm, \$175

Crucial Conversations

Day 1 - Wednesday, July 18th, 8:30 am – 5:00 pm
Day 2 - Wednesday, July 25th, 8:30 am – 5:00 pm
\$275 (for both days)

Day 1 - Wednesday, September 12th, 8:30 am – 5:00 pm
Day 2 - Wednesday, September 19th, 8:30 am – 5:00 pm
\$275 (for both days)

Day 1 - Wednesday, November 7th, 8:30 am – 5:00 pm
Day 2 - Wednesday, November 14th, 8:30 am – 5:00 pm
\$275 (for both days)

Feedback Essentials

Wednesday, August 1st, 9:30 am – 11:30 am, Free
Tuesday, November 6th, 9:30 am – 11:30 am, Free

Increasing Personal Effectiveness (IPE)

Day 1 - Wednesday, June 6th, Day 1, 8:30 am – 5:00 pm
Day 2 - Wednesday, June 13th, Day 2, 8:30 am – 5:00 pm
\$200 (for both days)

Day 1 – Thursday, August 9th, 8:30 am – 5:00 pm
Day 2 – Thursday, August 16th, 8:30 am – 5:00 pm
\$200 (for both days)

Day 1 – Wednesday, November 7th, 8:30 am – 5:00 pm
Day 2 – Wednesday, November 14th, 8:30 am – 5:00 pm
\$200 (for both days)

Navigating Beyond Conflict

Tuesday, June 26th, 8:30 am – 12:30pm, \$60
Tuesday, August 28th, 8:30 am – 12:30pm, \$60
Thursday, October 11th, 8:30 am – 12:30 pm, \$60

Presentation Skills

Thursday, August 23rd, 8:30 am – 5:00 pm, Free
Thursday, October 18th, 8:30 am – 5:00 pm, Free

Project Management

Wednesday, June 27th, 8:30 am – 5:00 pm, Free
Tuesday, September 18th, 8:30 am – 5:00 pm, Free



Developing Yourself and Others

Thursday, August 30th, 8:30 am – 12:30 pm, \$60
Tuesday, October 9th, 8:30 am – 12:30 pm, \$60

Fantastic Service Behaviors

Wednesday, August 29th, 8:30 am – 12:30 pm, Free
Tuesday, October 2nd, 8:30 am – 12:30 pm, Free

Thursday, November 8th, 8:30 am – 5:00 pm, Free

Situational Leadership

Thursday, September 20th, 8:30 am – 5:00 pm, \$125
Thursday, November 8th, 8:30 am – 5:00 pm, \$125

Strategies for Influencing Others

Tuesday, June 5th, 8:30 am – 12:30 pm, \$60
Tuesday, September 18th, 8:30 am – 12:30 pm, \$60
Thursday, October 25th, 8:30 am – 12:30 pm, \$60

